

Guidelines for the Selection of Tennessee Conference YSF Grants

When applying to the Tennessee Conference Youth for a Youth Service Fund grant, the following items should receive careful consideration. These areas are examined thoroughly by the Project Review Committee. The more specific and clear you are, the better.

1. Tennessee Conference YSF is money that is given by youth to be administered by youth and used to serve youth. A Youth@ is defined as 12-18 years of age, or up to 30 for international applications.
2. The purpose and plan of action of your project should be stated clearly. The committee needs to be able to visualize your project in action.
3. YSF grants will not be used to fund a project=s deficit.
4. A specific budget is essential. Where does income come from? What expenses does your project have? How will the YSF grant be spent? What will be the effect on your project if you are awarded an amount substantially less than the amount you requested? *No more than 25% of YSF money should be used for administration or salary, freeing a minimum of 75% for program.*
5. Projects should be racial/ethnic inclusive wherever possible.
6. Preference will be given to United Methodist projects within the connectional system. Projects of other churches and cooperative efforts between religious groups will be favored next. Finally, projects sponsored by secular organizations that meet the Tennessee Conference YSF criteria will be considered.
7. Grants will be awarded in the middle of May. Applications for current year awards must be received by April 15th of that year.
8. Those who are awarded a grant will be required to submit a written follow-up report which reflects the success of the program (based upon the application questions) which includes at least three photographs.
Local church groups are required to attend FRESH to give a verbal report of their project. Churches who do not report at FRESH will not be awarded money the following year they are eligible unless they have an excuse approved by the CCYM.
9. YSF money is to be used to develop new projects that will become self-supporting. There is no guarantee of funding after one year. No project will be funded more than two times in a three year period. Funding for consecutive years will decrease from that of the previous year.

Youth Service Fund Application

mail to:

**Tennessee Conference Council on Youth Ministries
The United Methodist Church
304 S. Perimeter Park Drive
Suite 1
Nashville, Tennessee 37211**

- * Application must be received by April 15 of the year to be considered.
- * Each application should use the attached completed cover sheet.
- * Please respond to the following questions using no more than a paragraph per question (except for copy of budget):
 1. State the purpose of the project.
 2. How do you plan to accomplish your purpose?
 3. State four measurable short-term goals for this project.
 4. What significance does your project have on the lives of both the individuals and the community it serves? Who is helped by this project?
 5. How does this project challenge youth to live as faithful disciples of Jesus Christ?
 6. How are youth involved in the planning, programming and administration of the project?
 7. Provide a proposed budget for the project showing how you plan to spend this YSF grant.
 8. To what other sources of funding have you made requests for support?

Youth Service Fund Application COVER SHEET

**Tennessee Conference Council on Youth Ministries
The United Methodist Church
304 S. Perimeter Park Drive
Suite 1
Nashville, Tennessee 37211**

Application must be received by April 15 to be considered.

Church or Group requesting Grant:

Project Attending or name of project:

Location of project:

Sponsor(s) of the project:

Address:

Church or group contact person administratively responsible for the project:

Name: _____

Address: _____

Telephone: _____

Fax: _____ Email: _____

Total project budget: _____ Amount requested:

To whom should the check be written:

Please attach responses to questions to this cover sheet when submitting application.